



IPAD INFORMATION SESSION 2020

Presented by James Mutch (IT Manager)

INFORMATION SESSION AGENDA

- Start of Year Process
 - DET Intune Comp Portal App (Subject to Change)
 - eduPaSS Usernames and Passwords (Credentials)
- Cloud and IT Services
- Restrictions while using devices at Horsham College
- Support Available to Parents and Year 7 Students

**MAKING THE START OF
YEAR PROCESS SIMPLE
AND EASY**

STEP 1

- Issue Students with start of year eduPaSS Letters
- Letter will include:
 - Username & Password
 - eMail Account Details
 - Photocopier Credentials
 - Connection Instructions
- These Credentials will be Department of Education & Training Accounts



Horsham College
Student Registration Letter



11 September, 2018

Dear John SMITH (08)

Welcome to Horsham College. Horsham College provides you with secure access to Information and Technology (ICT) resources provided by our school and the Department. These include:

- Our school wireless network (~~eduSTAR~~ A)
- Printing
- SEQTA
- File Storage
- eduSTAR Cloud Services (Google Apps, Office 365, Stile, Lynda & Email)
- The eduSTAR Catalogue - where you can download software for your device (www.edustar.vic.edu.au)

Before using the system please read Horsham College's Acceptable Use Policy and some important privacy information in the following document: <http://www.education.vic.gov.au/Pages/privacy.aspx>

Your Horsham College network details are:

Student ID: SMI0999

~~eduPaSS~~ ID: josmi9

Password: Cat.3765

Email: josmi9@schools.vic.edu.au

Note: You can change your password by following the below steps, however it is valid for a year.

To Change Your Password:

- Open a browser and navigate to <https://eduPass.education.vic.gov.au/MyAccount>
- Login using your current password and ~~eduPaSS~~ ID exactly as shown above and follow the prompts to change your ~~eduPaSS~~ password.
- Open a browser and navigate to <https://password.horsham-college.vic.edu.au>
- Login using your current password and Student ID exactly as shown above and follow the prompts to change your school network password.

Congratulations! You are now setup and can access the school wireless network and other services, as advised by your teacher.

Things to Remember for Password Management

- You cannot change your password more than once in 24 hours.
- You are required to change your password once every year; this can be done by following the above steps.
- Do not share your password with anyone.

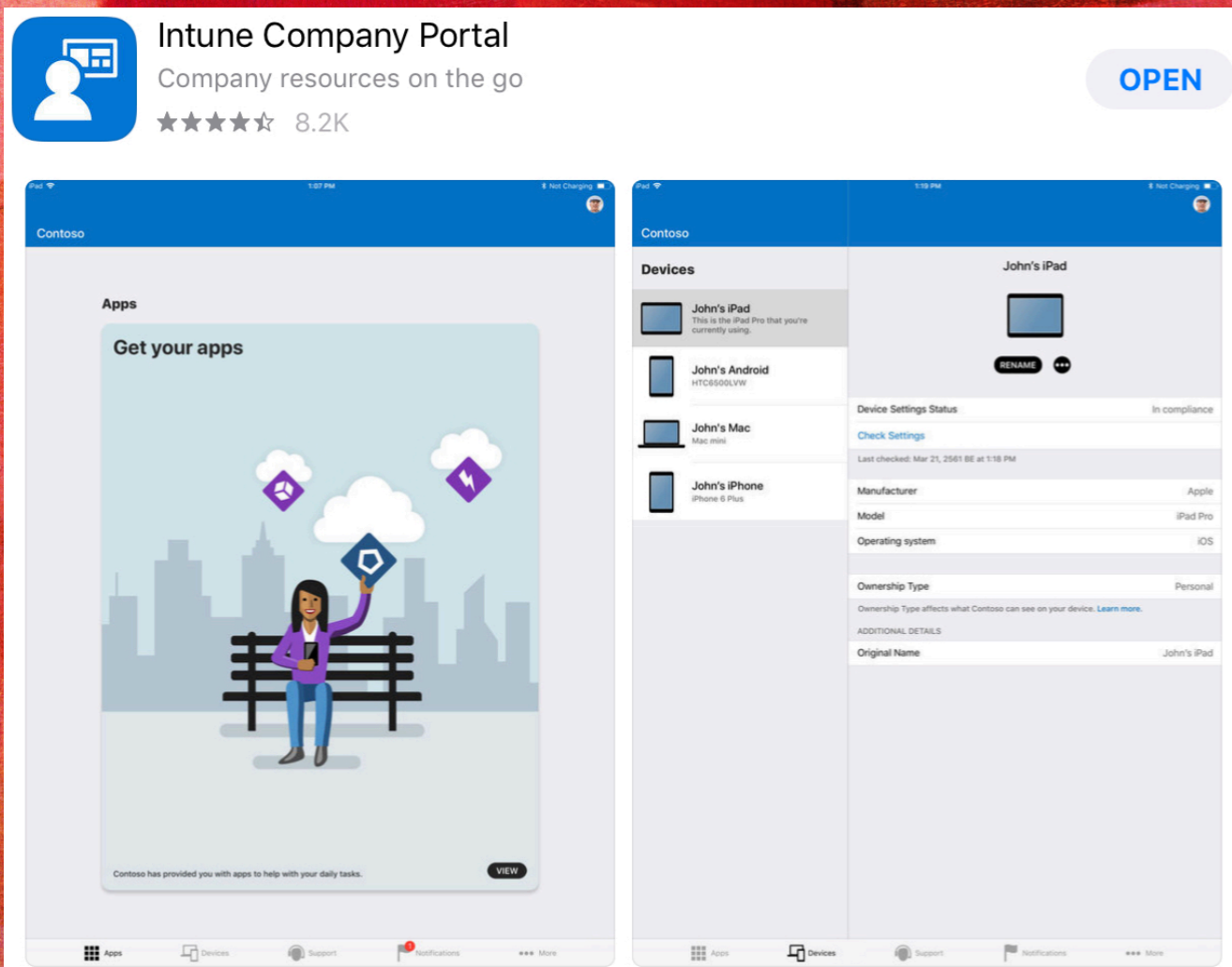
For further information or questions, please contact your School IT Support Staff via emailing:
8818-helpdesk@schools.vic.edu.au



STEP 2

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- Download and Install Microsoft's 'Intune Comp Portal' App at Home
- Please note that this may change, we will inform you at the beginning of 2020.
- This App will manage;
 - Connection to the Wireless
 - App Deployments / Updates
 - Restrictions, if needed
 - Setup of DET eMail Account



STEP 3

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- Students will be taken through a ‘start of year’ session at their first day to get connected.
- For this session to go smoothly we highly recommend downloading the require management app before day 1.
- Other sessions will be run on the first day of term 1 on how to use IT Services such as SEQTA and Google Apps.

STEP 4

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- Apps will be automatically pushed out by the Department and the College, securely over WiFi to students iPads
- We highly recommend that you setup both Apple Family Sharing and Apple's Screen Time Features.
- Carol's Session will speak about these features with you and further support is available from the Tech Team.



THINGS TO TAKE NOTE OF WHILE USING YOUR IPAD AT HORSHAM COLLEGE

CARING FOR YOUR IPAD

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- It is a portable device, so carry your iPad with care.
- The iPad should come to school charged each day.
- We would recommend a sturdy cover and tempered glass screen protector.
- Look into options for Apple Care + and Insurance.



NETWORK MONITORING & RESTRICTIONS

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- The Department and the College carefully monitor all use of IT Services including but not limited to the internet, file storage, eMail, photocopier usage and electronic communications.
- There are restrictions placed on the use of the network and the internet to ensure safety of students.
- The College can remove access from students not using the network as per DET and College ICT Policies.

PHOTOCOPIERS

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- We provide state-of-the-art photocopiers with the following features;
 - Follow-Me Printing
 - Mobility Printing
 - Scan to eMail
 - Scan to Google Drive
 - College Print Room



PRIVACY & CLOUD SERVICES

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➤ Horsham College uses many ICT Services, including some of the below key software packages;

- Google Apps
- SEQTA
- Minecraft for Education
- Adobe Creative Cloud
- Other eduSTAR Software available at:

www.edustar.vic.edu.au



OFFICE FOR FREE!

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- Also worth mentioning.....
- The full suite of Office Applications are available FREE of charge to ALL Victorian Government Students.
- 5 PC devices and 5 Mobile Devices allowed per Student / Staff Member.

Office on your iPad® and iPad Pro®

Get Word, Excel, PowerPoint, Outlook, and OneNote applications designed for your iPad® and iPad Pro®.



Outlook



Word



Excel



PowerPoint



OneNote



OneDrive



Get other Office apps

ASSISTANCE FROM HORSHAM COLLEGE TO YEAR 7 STUDENTS

- Year 7's are given constant support in their first year to ensure their devices are always able to connect to Horsham College's network and IT Services.
- Technicians are available in the 'IT Office' in the M Building.
- Year 7's are able to access technicians at any time.
- Years 8-12 can access technicians during recess and lunch times.

ASSISTANCE FROM HORSHAM COLLEGE TO PARENTS

- Parents are able to call Horsham College's Technician Hotline on: (03) 5317 100 for assistance with student devices.
- We are also able to provide you with 1-on-1 support to get Apple Family Sharing and/or Apple Screen Time features setup.
- If you have any questions, please feel free to speak with myself or a member of the Tech Team.
- Carol Hale is available for any 1-on-1 support you may require getting setup for 2020.

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Technology will never replace great teachers, but technology in the hands of great teachers is transformational

-George Couros

QUESTION TIME

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Presentation by:

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Horsham Schools Network*