

# PARENT PAYMENTS POLICY

## PARENT PAYMENT ARRANGEMENTS



Dear Parents/Guardians or Carers,

Horsham College is looking forward to another great year of teaching and learning and would like to advise you of Horsham College's parent payment arrangements for 2021.

Please find the fee schedule for Year 8 attached. Please complete this form and return to the school by Friday 4<sup>th</sup> December 2020 so the school can prepare accordingly.

Horsham College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Horsham College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Hayley Janetzki on 03 5381 7100 or email [hayley.janetzki@education.vic.gov.au](mailto:hayley.janetzki@education.vic.gov.au)

### Payment Methods

Alternative payment options are available through the school such as BPay, QKR App and Centrepay. Please contact the school for more details on these options.

For further information on the Department's Parent Payments Policy please see a one page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Rob Pyers".

**ROB PYERS**  
Principal

A handwritten signature in blue ink, appearing to read "Rowan Smith".

**ROWAN SMITH**  
School Council President

### FEE SCHEDULE – YEAR 8

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Horsham College also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by Friday 4<sup>th</sup> December 2020 so the school can prepare accordingly.

#### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Essential Student Learning Year 8 2021	\$285
IT Equipment Support Fee	\$30
<b>TOTAL</b>	<b>\$315</b>

#### Optional Items

Horsham College offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Instrumental Music – for students choosing the Instrumental Music <u>ONLY</u>	\$120
<b>TOTAL</b>	

### Voluntary Contributions

Horsham College continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:






Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
School Councillor/Student Welfare Program	No	\$20	\$50	\$100	
Horsham College Building Fund <i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>	Yes	\$20	\$50	\$100	
<b>TOTAL</b>					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Parent Payment Charges

Essential Student Learning Items	Amount \$ _____
Optional Items	Amount \$ _____
Voluntary financial contribution	Amount \$ _____
	<b>TOTAL \$ _____</b>

Payments can be made using the below options:

	<b>Mobile App</b>	App can be loaded onto your mobile phone
	<b>In Person</b>	Cash, Cheque or EFTPOS
	<b>By Phone</b>	Credit Card
	<b>Centrelink</b>	This automatic deduction system can be established at any time. Horsham College's Business Number is available from the Admin Office.
	<b>BPay</b>	Via the internet and using your BPay reference. Please send remittance advice statement or email the school <a href="mailto:finance@horsham-college.vic.edu.au">finance@horsham-college.vic.edu.au</a> <b>If you do not know your BPay details please contact the school.</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items	Optional Items	Voluntary Contributions
<ul style="list-style-type: none"> <li>Items and activities which the school deems essential for student learning.</li> <li>Parents may choose to purchase essential items through the school or provide their own.</li> </ul>	<ul style="list-style-type: none"> <li>Items and activities enhance or broaden schooling experiences for students and are offered in addition to the standard curriculum.</li> <li>These are provided to students on a user-pays basis.</li> </ul>	<ul style="list-style-type: none"> <li>Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.</li> <li>Students will not be disadvantaged in any way if parents do not make a contribution.</li> </ul>



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.