

# Horsham College



PO Box 508 Horsham 3402 | PH: 5381 7100 | FAX: 5381 7799

Website: [www.horsham-college.vic.edu.au](http://www.horsham-college.vic.edu.au) | Email: [horsham.co@edumail.vic.gov.au](mailto:horsham.co@edumail.vic.gov.au)

*Seizing opportunities for a better future*

*Horsham College is a Child Safe School*

Dear Parent/Guardian,

Horsham College is looking forward to another great year of teaching and learning and would like to advise you of Horsham College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to run a wider offering of subjects and special curriculum experiences such as; College Production; AFL Academy and Peak Performance programs, College Chaplaincy and Student Wellbeing support.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Rob Pyers'.

**ROB PYERS**  
Principal

A handwritten signature in blue ink, appearing to read 'Rowan Smith'.

**ROWAN SMITH**  
School Council President

## Fee schedule – Year 11

Please find the itemised list of Curriculum Contributions and Other Contributions for your child. Horsham College also continues to welcome your voluntary contributions for 2022.

Please complete this form and return to the school by Friday 3<sup>rd</sup> December 2021 so the school can prepare accordingly.

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
	<b>\$190</b>
<b>General / Compulsory</b>	
Year 11 Student Diary	\$8
Year 11 General classroom consumables, materials & equipment	\$112
Year 11 ICT Devices – provision of devices from the shared classroom sets	\$30
Year 11 Printing and photocopying of worksheets and learning materials	\$30
Year 11 Whole school events <ul style="list-style-type: none"> <li>• Athletics carnival - entry and transport (\$5)</li> <li>• Swimming carnival – entry and transport (\$5)</li> </ul>	\$10
<b>Elective Subject Material Charges</b>	
Please note: these fees will only apply if your student elects to complete the subject.	
Year 11 Wood – nails, screws, glue, sand paper, wood, dowel, biscuits etc.	\$50 semester
Year 11 Metal – gas, MIG wire, grinding discs, cutting discs, polifan discs etc.	\$50 semester
Year 11 Textiles – folio paper, calico, vilene, thread and notions etc.	\$35 semester
Year 11 Systems Engineering – LED's, circuit board, hook up wire, switches, resistors, metal, bolts etc.	\$45 semester
Year 11 Food – 36 recipes for the year	\$115 semester
Year 11 Visual Communications – visual diary, colour images, foam core, double sided tape, specialist paper, inkjet printing, copic markers, water colours, mounting card etc.	\$55 semester
Year 11 Studio Art – materials exploration and folio development	\$85 semester
Year 11 Art – materials exploration and folio development	\$85 semester
Year 11 Drama – play scripts, practice exams etc.	\$30 semester

<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$
<b>School Councillor/Student Welfare Program</b>	\$
<b>Total Amount</b>	\$

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Shelton and Lane for your child to individually own and use.

### **Extra-Curricular Items and Activities**

Horsham College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Friday 3<sup>rd</sup> December 2021.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Optional Year 11 Instrumental music lessons	\$120
School Magazine ( <i>free for students who have paid school fees</i> )	\$20
Other optional Year 11 camps and excursions to be scheduled	TBA
<b>Total Extra-curricular Items and Activities</b>	

### **Financial Support for Families**

Horsham College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Hayley Janetzki

Ph: 03 5381 7100 | Email: [finance@horsham-college.vic.edu.au](mailto:finance@horsham-college.vic.edu.au)

### **Refunds**

Suggested: Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

**Payment**

**Please return this section to the Horsham College Administration Office**

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Friday 3<sup>rd</sup> December 2021.

**Student Name:** \_\_\_\_\_

**Year Level:** 11

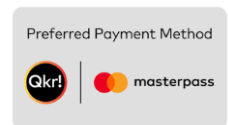
Category	Please tick if you wish to make contribution	Total
Curriculum Contributions – General	<input type="checkbox"/>	\$ 190
Curriculum Contributions – Elective Subject Materials	<input type="checkbox"/>	\$
Extra-Curricular Items and Activities	<input type="checkbox"/>	\$
School Magazine <small>(free for student who have paid school fees)</small>	<input type="checkbox"/>	\$ 20
Building Fund Donation	<input type="checkbox"/>	\$
School Councillor/Student Welfare Donation	<input type="checkbox"/>	\$
<b>Total</b>		\$

**Payments can be made using the below options:**

Amount Paying: \$ \_\_\_\_\_

✂.....

Payment Type: CREDIT/DEBIT CARD  BPAY  CASH  QKR



Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ CSV: \_\_\_\_\_

Name on the Card: \_\_\_\_\_ Expiry Date: \_\_\_\_ / \_\_\_\_

Do you require a receipt: YES  NO

If yes please provide an email address: \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.