

Dear Parent/Guardian

Horsham College is looking forward to another great year of teaching and learning and would like to advise you of Horsham College's voluntary financial contributions for 2025.

The College Council and school Leadership Team is very proud to be able to continue to provide a high-quality education and experience to our students at a low cost. We understand the additional costs of education in regards uniform, textbooks and IT devices, and will continue to work with families to maintain standards in an affordable manner.

Curriculum contributions are used to directly support

- subject programs
- our brilliant Student Wellbeing Team
- Student Welfare Programs
- school managed capital works such as the new Music, Arts, Textiles, Engineering and Automotive classrooms.

Schools in Victoria are expected to provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Within our school this support has allowed us to run a wider offering of subjects and special curriculum experiences such as; College Production, AFL Academy and Peak Performance programs, College Chaplaincy and Student Wellbeing support.

We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely



**MEG WOOLFORD**  
Principal



**BRETT THOMPSON**  
School Council President

## Contribution Schedule – Year 11

Please find the itemised list of Curriculum Contributions and Other Contributions for your child. Horsham College also continues to welcome your voluntary contributions for 2025.

Please complete this form and return to the school by Friday 4<sup>th</sup> April 2025 so the school can prepare accordingly.

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
	<b>\$355</b>
<b>General</b>	
Year 11 Student Diary	\$10
Year 11 classroom consumables, materials & equipment: <ul style="list-style-type: none"> <li>• Health &amp; Physical Education Electives</li> <li>• Technology Electives</li> <li>• Art Electives</li> <li>• Science Electives</li> </ul>	\$275
Year 11 ICT Devices – provision of devices from the shared classroom sets	\$30
Year 11 Printing and photocopying of worksheets and learning materials	\$30
Year 11 Whole school events <ul style="list-style-type: none"> <li>• Athletics carnival - entry and transport (\$5)</li> <li>• Swimming carnival – entry and transport (\$5)</li> </ul>	\$10
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$
<b>School Councillor/Student Welfare Program</b>	\$
<b>Total Amount</b>	<b>\$</b>

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from Shelton and Lane for your child to individually own and use.

## Extra-Curricular Items and Activities

Horsham College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Friday 4<sup>th</sup> April 2025.

Extra-Curricular Items and Activities	Amount
School Magazine	\$20
Other optional Year 11 camps and excursions to be scheduled	TBA
<b>Total Extra-curricular Items and Activities</b>	

## Financial Support for Families

Horsham College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Hayley Janetzki

Ph: 03 5381 7100 | Email: [finance@horsham-college.vic.edu.au](mailto:finance@horsham-college.vic.edu.au)

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## Payment

**Please return this section to the Horsham College Administration Office**

**Student Name:** \_\_\_\_\_

**Year Level:** 11

Category	Please tick if you wish to make contribution	Total
Curriculum Contributions	<input type="checkbox"/>	\$ 355
Other Contributions	<input type="checkbox"/>	\$
Extra-Curricular Items and Activities	<input type="checkbox"/>	\$
<b>Total</b>		\$

**Payments can be made using the below options:**

Amount Paying:     \$ \_\_\_\_\_

✂.....

Payment Type: CREDIT/DEBIT CARD     BPAY     CASH     QKR



Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_     CSV: \_\_\_\_\_

Name on the Card: \_\_\_\_\_     Expiry Date: \_\_\_\_ / \_\_\_\_

Do you require a receipt:    YES     NO

If yes please provide an email address: \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.